



Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on Thursday 18th January 2024 in the Lower Garden Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting. The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	Attendance & Apologies	
	Present: Cllr Allen, Cllr Ball, Cllr Brown, Cllr Carlton, Cllr Highton (Chairman), Cllr Mirfin, Cllr Smith, Cllr Vickers. Apologies: Cllr Threlfall, Cllr Atherton, Cllr Hindle. Present: Liz Haworth Parish Clerk & 4 members of the public.	2384/24
2.	Declaration of Interests	
	There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda.	2385/24
3.	To Approve the Minutes of the Previous Parish Council Meetings	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 16 th November 2023.	2386/24
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held 30 th November 2023.	2387/24
	It was resolved to approve and confirm the accuracy of the Minutes of the Annual Meeting of the Council held 18 th May 2023.	2388/24
4.	To Receive the Minutes of other Committees	
	It was resolved to receive the minutes of the WWBJBC meeting held 4 th October 2023 and of the Planning Committee meeting held 16 th November 2023.	2389/24
5.	To Adjourn the Meeting for Public Discussion	
	The meeting was adjourned for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person)	
	The council were updated of matters at the train station. Strikes are planned 29/1/24 – 4/2/24 Extra bus services will be put on.	2390/24
6.	Partnership Meetings	

	<p>Reports were received from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.</p> <p>County Cllr Mirfin - LCC have employed new contractors and hedges will be flail cut from March onwards until nesting season. The overgrown vegetation will be cut back on Accrington Road in the next couple of weeks, and other areas in the village.</p> <p>LCC are inspecting the drains and culverts on Accrington Road. A discussion was had regarding the drain issues at Sydney Avenue and others problem areas around in the village.</p> <p>LCC are continuing the bus subsidiary of cheap bus fares.</p>	2391/24
7.	Speeding/SpID Plates/Lighting Columns/Joint Working Group	
	The Council were informed that the application for fixing SpID plates to selected Lighting Columns has been approved. We will now progress to installing back plates to fix SpIDs to monitor and record speeding issues around the village.	2392/24
8.	RVBC CIA Response to Licensing Correspondence	
	<p>Members discussed the response and process of alcohol license approvals by RVBC whilst a CIA is in place and the effects this has on the local area. Whalley Parish Council is disappointed with this whole process.</p> <p>ACTION: Clerk to write to RVBC to ask for a more informative working approach, similar to that of the planning application process and a more diligent approach to approving applications than if there wasn't a CIA in place.</p>	2393/24
9.	Whalley Community Sports Park (QEII)	
	Cllr Smith updated Members of the Council of the works completed to the road access at the QEII playing fields. WPC resolved to approve payment of the ground preparation and asphalt surfacing works at a cost of £19460 +VAT. Grant funding received from Entrust of £16460 & £3000 from QEII Trust Fund.	2394/24
10.	Planning Permission Whalley Sports Park	
	<p>Cllr Smith updated Members on the preparation of the planning application for the Sports Park and funding. Proprietary surveys and costings have been completed and drawings have been prepared.</p> <p>Funding is ongoing with applications underway.</p> <p>Cllr Smith is to complete the online planning application.</p>	2395/24
11.	Little Green Bus	
	It was resolved to support the Little Green Bus with a £300 donation.	2396/24
12.	S137 Grant Applications 2023-24	
	<p>Consideration was given to determine requests for grant funding under S137 Local Government Act 1972 in this years budget.</p> <p>It was resolved to approve the S137 Grant Applications to the following constituted organisations.</p>	2397/24

	Organisation	Purpose	Eligible	Cost	Amount Requested																																																																																																																														
	Whalley In Bloom	Waterproof Storage & Plants	Y	£3,000	£1,200																																																																																																																														
	Whalley & District Open Gardens	Plants/Planters/Gravel/Soil	Y	£5,000	£1,000																																																																																																																														
	Whalley Lions	Lunch Event	Y	£300	£300																																																																																																																														
	Ribble Valley Rail	Plants/Compost/Gardening Materials	Y	£200	£200																																																																																																																														
	Whalley Bell Centenary Appeal	Bell Restoration	Y	£5000 0	*£750																																																																																																																														
		Total Amount Requested			£3,450																																																																																																																														
		Total Amount Approved			£3,450																																																																																																																														
		*decision by the Council																																																																																																																																	
13.	Monthly Financial Report																																																																																																																																		
	It was resolved to Authorise Accounts, Payments, Receipts & Balances for December 2023 & January 2024.																																																																																																																																		
	<p>Whalley Parish Council Approved Minutes Ref No:</p> <p>Cash Book JANUARY 2024</p> <table border="1"> <thead> <tr> <th>Chq No.</th> <th>Date</th> <th>Inv no.</th> <th>Payee / Payer</th> <th>Description</th> <th>NW Curr £</th> <th>NW QE2 £</th> <th>Skipton £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>DD</td> <td></td> <td></td> <td>Easyweb</td> <td>Website Maintenance</td> <td>(90.71)</td> <td></td> <td></td> <td>(90.71)</td> </tr> <tr> <td>Bankline</td> <td>22/01/2023</td> <td></td> <td>E Haworth</td> <td>Salary</td> <td>(886.74)</td> <td></td> <td></td> <td>(886.74)</td> </tr> <tr> <td>Bankline</td> <td>22/01/2023</td> <td></td> <td>E Haworth</td> <td>Office Expenses</td> <td>(58.33)</td> <td></td> <td></td> <td>(58.33)</td> </tr> <tr> <td>Bankline</td> <td>22/01/2023</td> <td>ICO:00015e</td> <td>Haworth Re-imburseme</td> <td>ICO - Data Protection Fe</td> <td>(40.00)</td> <td></td> <td></td> <td>(40.00)</td> </tr> <tr> <td>Bankline</td> <td>22/01/2023</td> <td></td> <td>HMRC</td> <td>ITE223.40 NI£6.90 ENI£</td> <td>(279.85)</td> <td></td> <td></td> <td>(279.85)</td> </tr> <tr> <td>Bankline</td> <td>22/01/2023</td> <td>1.5E+08</td> <td>E-On Next</td> <td>Vale Gardens Electricity</td> <td>(17.95)</td> <td></td> <td></td> <td>(17.95)</td> </tr> <tr> <td>Bankline</td> <td>22/01/2023</td> <td></td> <td>Worms Eye Ltd</td> <td>QEI1 project works</td> <td>(3,663.00)</td> <td></td> <td></td> <td>(3,663.00)</td> </tr> <tr> <td>Bankline</td> <td>22/01/2023</td> <td>365</td> <td>Abbey Gardening Services</td> <td>Church Grounds Mainte</td> <td>(349.20)</td> <td></td> <td></td> <td>(349.20)</td> </tr> <tr> <td></td> <td>22/01/2023</td> <td>366</td> <td>Abbey Gardening Services</td> <td>Vale Gardens Grounds</td> <td>(327.60)</td> <td></td> <td></td> <td>(327.60)</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>Movement in Month</td> <td></td> <td>(5,713.38)</td> <td>0.00</td> <td>0.00</td> <td>(5,713.38)</td> </tr> <tr> <td></td> <td></td> <td></td> <td>Cash Book Balance at START of Month</td> <td></td> <td>17,179.82</td> <td>1,095.00</td> <td>54,819.15</td> <td>73,093.97</td> </tr> <tr> <td></td> <td></td> <td></td> <td>Cash Book Balance at END of Month</td> <td></td> <td>11,466.44</td> <td>1,095.00</td> <td>54,819.15</td> <td>67,380.59</td> </tr> </tbody> </table>					Chq No.	Date	Inv no.	Payee / Payer	Description	NW Curr £	NW QE2 £	Skipton £	Total £	DD			Easyweb	Website Maintenance	(90.71)			(90.71)	Bankline	22/01/2023		E Haworth	Salary	(886.74)			(886.74)	Bankline	22/01/2023		E Haworth	Office Expenses	(58.33)			(58.33)	Bankline	22/01/2023	ICO:00015e	Haworth Re-imburseme	ICO - Data Protection Fe	(40.00)			(40.00)	Bankline	22/01/2023		HMRC	ITE223.40 NI£6.90 ENI£	(279.85)			(279.85)	Bankline	22/01/2023	1.5E+08	E-On Next	Vale Gardens Electricity	(17.95)			(17.95)	Bankline	22/01/2023		Worms Eye Ltd	QEI1 project works	(3,663.00)			(3,663.00)	Bankline	22/01/2023	365	Abbey Gardening Services	Church Grounds Mainte	(349.20)			(349.20)		22/01/2023	366	Abbey Gardening Services	Vale Gardens Grounds	(327.60)			(327.60)									0.00				Movement in Month		(5,713.38)	0.00	0.00	(5,713.38)				Cash Book Balance at START of Month		17,179.82	1,095.00	54,819.15	73,093.97				Cash Book Balance at END of Month		11,466.44	1,095.00	54,819.15	67,380.59
Chq No.	Date	Inv no.	Payee / Payer	Description	NW Curr £	NW QE2 £	Skipton £	Total £																																																																																																																											
DD			Easyweb	Website Maintenance	(90.71)			(90.71)																																																																																																																											
Bankline	22/01/2023		E Haworth	Salary	(886.74)			(886.74)																																																																																																																											
Bankline	22/01/2023		E Haworth	Office Expenses	(58.33)			(58.33)																																																																																																																											
Bankline	22/01/2023	ICO:00015e	Haworth Re-imburseme	ICO - Data Protection Fe	(40.00)			(40.00)																																																																																																																											
Bankline	22/01/2023		HMRC	ITE223.40 NI£6.90 ENI£	(279.85)			(279.85)																																																																																																																											
Bankline	22/01/2023	1.5E+08	E-On Next	Vale Gardens Electricity	(17.95)			(17.95)																																																																																																																											
Bankline	22/01/2023		Worms Eye Ltd	QEI1 project works	(3,663.00)			(3,663.00)																																																																																																																											
Bankline	22/01/2023	365	Abbey Gardening Services	Church Grounds Mainte	(349.20)			(349.20)																																																																																																																											
	22/01/2023	366	Abbey Gardening Services	Vale Gardens Grounds	(327.60)			(327.60)																																																																																																																											
								0.00																																																																																																																											
			Movement in Month		(5,713.38)	0.00	0.00	(5,713.38)																																																																																																																											
			Cash Book Balance at START of Month		17,179.82	1,095.00	54,819.15	73,093.97																																																																																																																											
			Cash Book Balance at END of Month		11,466.44	1,095.00	54,819.15	67,380.59																																																																																																																											
14.	Reports by Cllrs & Clerk as INFORMATION only – Not for debate																																																																																																																																		
	<p>Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.</p> <ul style="list-style-type: none"> • Rural Bulletins • Bus Changes • RAG Updates • Trading Standards/Consumer Alerts • RV Updates • Objection to Noticeboard outside Holdens Ice-cream Shop • Hedgehog Highways Project • Admirals Wood New Ownership • ICO renewal 																																																																																																																																		

	<ul style="list-style-type: none"> • Parish & Town Council Newsletter • Resident request -Wiswell Lane 30mph sign like Wiswell village • RVBC Polling District & Polling Places Review • Lancashire Devolution Newsletter • PNFS Membership renewal <p>CLlr Mirfin highlighted the application received of a designated Pay & Display at Springwood. This was noted and no additional comments were made. CLlr Mirfin reported that he has received concerns over A Frame Advertisements and will check with LCC if these boards have approval.</p> <p>CLlr Ball reported that the boilers at the Almshouses were being serviced and credited the Remembrance Service and Parade in November as a success with the benefit of the road closure.</p> <p>CLlr Highton had received an enquiry to change the colour of the railing to the steps at the train station to something brighter as it is difficult to see. We believe this is a network rail issue and will refer the matter. CLlr Highton reported on the correspondence received from Pallisters being the land agent of the new owners of the Archbishops/Admiral Wood site reiterating that WPC would support a properly constituted and indemnified organisation in respect of the bike park. Pallisters set out a three-month timeframe limit in November to submit a viable arrangement with their clients. Borough CLlr Atherton is communicating with Pallisters and another party on this matter.</p>	2399/24
		2400/24
		2401/24
15.	Employment Matters	
	Members of the Council resolved to exclude the members of the public for this item to discuss and consider ongoing employment related matters. (Appendix A-15) The report and notes for this section are confidential.	2402/24
16.	Next Meeting Dates	
	It was resolved to approve the date of the next Parish Council meeting as Thursday 15 th February 2024 at 7.30pm at Whalley Old Grammar School.	2403/24

Meeting Closed at 9.40pm

Signed by Chairman:

Date:

Councillor Martin Highton